



## EQUIPMENT OPERATOR 2

### 1. ORGANIZATIONAL RELATIONSHIPS

**Reports to:** Public Works Foreman or designate

**Coordinates with:** Other Public Works Staff

### 2. KEY RESPONSIBILITIES

An employee in this class will be expected to perform a wide range of tasks as assigned by the Public Works Foreman or designate. Tasks range from general labouring work involving non- or semi-skilled duties to the operation of municipal equipment.

Assignments and responsibilities are performed under general supervision and performance is subject to review, inspection and evaluation by the Public Works Foreman or designate.

#### **General Duties:**

- Operate equipment assigned including equipment identified as Equipment Operator 1 as well as large equipment such as the grader, sweeper, roadside and ditch mowers, backhoe, loader, flusher truck, dump truck, and large tractors or trucks with snow or ice control equipment attached and other related equipment;
- Perform daily inspections and minor maintenance to ensure the equipment assigned is operable including lubrication, refueling, washing, cleaning, and other related servicing;
- Assisting, under the supervision of the District's mechanic, in light repairs and maintenance of vehicles and equipment.
- Operate equipment in accordance with recognized and acceptable practices including the safety of the public, property and other members of staff; and
- Use of good judgment in operating the equipment to ensure that tasks are performed efficiently and effectively by avoiding obstacles and traffic where possible.

### **Knowledge, Skills and Abilities:**

- Good working knowledge of the materials, tools and equipment operation including larger equipment used in the construction, operation and maintenance of public works facilities and infrastructure;
- Good working knowledge of standards, methods, principles, procedures, and policies used in the safe construction, operation and maintenance of public works facilities and infrastructure;
- Good working knowledge of occupational hazards and property safety practices;
- Ability to maintain logs and records for vehicles, equipment and work activities;
- Good interpersonal skills in order to establish and maintain effective working relationships with other staff, management and the public;
- Good health and sufficient physical strength, stamina and coordination to carry out manual work when necessary;
- Ability to demonstrate mechanical aptitude and proficiency in operation of municipal tools, equipment and vehicles for Equipment Operators 1 and 2;
- Ability to demonstrate a willingness to adapt to technological changes when introduced and to participate in training opportunities as may be directed from the Public Works Foreman or designate;
- Ability to demonstrate familiarity with WorkSafe BC regulations and practices including recognizing and rectifying and/or reporting actual or potential safety hazards;
- Ability to understand and effectively carry out verbal and written instructions in English including interpreting survey stakes or markings and the completion of required forms, logs and reports; and
- Ability to work independently and within a team environment.

### **3. REQUIRED QUALIFICATIONS**

- Grade 12 diploma or proven equivalent.
- Course completion in equipment operation or combination of related training and experience preferred.
- Minimum three (3) consecutive years' experience of heavy equipment or meeting the qualification and evaluation as tested in the Public Works construction and maintenance field in operating heavy duty equipment.

#### 4. REQUIRED LICENCES AND CERTIFICATES

- Valid BC Driver's Licence, Class 3 with air endorsement, with recent abstract.
- Qualified certification as a Heavy Equipment Operator or minimum Level 'B' certification for two primary equipment, backhoe and loader. Must also be able to operate all other equipment effectively as well.
- Criminal Record Check (as a condition of employment, the incumbent must be able to obtain and maintain a clear RCMP Reliability Status).

#### 5. WORKING CONDITIONS

As per Policies and Procedures of the District of Kent, and the Collective Agreement of the District of Kent.



Rick Kampen, Unit Chair, CUPE Local 458

Date: July 18, 2017



Wallace Mah, Chief Administrative Officer

Date: July 18, 2017