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### HIGHWAYS USE PERMIT

For application of temporary works on or use of any highways and/or lands owned by the District.

APPLICATION DATE: \_\_\_\_\_

NAME OF APPLICANT:	_____	TEL:	_____
COMPANY NAME:	_____	FAX:	_____
STREET ADDRESS:	_____	CELL:	_____
CITY:	_____	PAGER:	_____
POSTAL CODE:	_____	EMAIL:	_____
START DATE/TIME:	_____		
COMPLETION DATE/TIME:	_____		
LOCATION(S) OF WORK	_____		
	_____		
ROAD CLOSURE – FULL, PARTIAL OR N/A _____ <i>(Provide a Traffic Management Plan)</i>			

**The following is required before proceeding:**

- (i) A non-refundable \$50.00 fee payable at the time of application.
- (ii) The District of Kent is to be named as **“additional insured”**. To facilitate the indemnification and save harmless the District, its servants, agents and employees, the contractor or applicant shall maintain in force an insurance policy providing a minimum liability coverage of \$5,000,000 for as long as the permit is in effect. The District shall be named in the policy that requires that thirty (30) days written notice be given the District prior to any alterations to, or cancellation of, the policy.
- (iii) The contractor or applicant shall provide evidence, satisfactory to the District of Kent, of compliance with the requirements of the Workers' Compensation Act by the contractor and their sub-contractors. The contractor or applicant shall indemnify the District for any costs, fines, expenses and penalties that the District may be liable for if the contractor or applicant performs any work in breach of any Workers' Compensation Act order or regulation.
- (iv) All District of Kent lands, property, structures or infrastructure that is removed, altered, damaged or compromised during the work or use of District lands are to be replaced or repaired to meet current standards or specifications to the satisfaction of the District of Kent. To ensure this responsibility a minimum \$5,000.00 (or up to 10% of the estimated value of the civil construction works) deposit in the form of a cheque or *Letter of Credit* is required.
- (v) All contractors or applicants working on-site are required to hold a current District of Kent business license, shall abide by all District bylaws and pay an annual fee if applicable.
- (vi) All contractors or applicants working on-site are required to hold a work plan or schedule outlining the processes or details involved with the on-site works.
- (vii) All contractors or applicants working on-site are required to provide traffic control as needed using certified flag people.
- (viii) The contractor or applicant shall be designated as the Prime Contractor working on-site and are required to ensure the safety of all on-site personnel, other contractors, companies and the public.

(ix) All appropriate environmental, utility and other agency applications and permits are the responsibility of the contractor or applicant.

I / We declare that I / We are aware of the terms and conditions of the **District of Kent Traffic Bylaw 1321, 2005** and that I / We will abide by all such terms and conditions imposed in respect of this application and shall provide all documents as required before proceeding.

I / We agree to assume full responsibility for any loss or damage suffered by anyone or to any property whatsoever caused directly or indirectly by the use of any highways and/or lands owned by the District for which this Permit was issued, and shall save harmless and indemnify the District from all claims and demands whatsoever in respect of the works or other highway use and in respect of the issuance of this Permit except to the extent that such claims and demands result from the willful act or neglect of the District, its employees, agents, or contractors.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
PRINT NAME

The applicant is authorized to carry out the use of District highways and/or lands at the location designated in this Permit provided that all work is performed in accordance with the attached terms, conditions and regulations, the applicant's approved plans, if any, the District's bylaws, specifications and regulations governing the proposed District works or other highway and/or land use, and the following special terms and conditions:

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and any special terms and conditions as may be imposed during the carrying out or performance of the authorized District works or other highway and/or land use.

\_\_\_\_\_  
APPROVED BY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
POSITION