



LIFEGUARD / INSTRUCTOR II

1. ORGANIZATIONAL RELATIONSHIPS

Reports to: Recreation Programmer

Coordinates: With Aquatics Team and Community Services Staff

Department: Community Services

2. KEY RESPONSIBILITIES

Under the supervision of the Recreation Programmer, the Lifeguard/Instructor II is responsible for leading the on deck supervision of the aquatic area or designated aquatics program, providing support and direction to staff in accordance to the established policies and procedures. This position takes the lead on responding to incidents, corresponding with patrons, providing feedback to the Lifeguard/Instructor I, leading pool events and activities, daily pool maintenance and reporting all information to the Recreation Programmer or designate.

General Duties:

- In accordance with the supervision of the Recreation Programmer, provides leadership direction and support to Lifeguard/Instructor I team members during shifts;
- Performs mechanical system checks on chemical feed equipment and pumps and performs routine backwash of filters to ensure adherence to Public Health standards;
- Performs maintenance checks with respect to pool water, facility and equipment checks such as filters, chlorinators and related water treatments;
- Performs lifeguarding duties, ensuring the safety of patrons utilizing the aquatic facility and supervising the use of the swimming and related recreation areas;
- In accordance to established policies and procedures, administers emergency situations, performs first aid as required and completes safety records for the Recreation Programmer's review;

- Assists the Recreation Programmer with basic aquatic staffing needs related to the facility as directed;
- Conducts instructional and recreational aquatic programs for a variety of community groups regardless of ages, stages and abilities;
- Assists the Recreation Programmer in leading the aquatics team with the planning and execution of aquatic programs and events;
- Performs custodial and janitorial duties related to the aquatic facility;
- Performs basic administration tasks and processes, including cash register operation and daily cash sheets;
- Provides a high standard of customer service in a safe and fun aquatic environment;
- Understands and follows safe work procedures in the aquatic facility;
- Performs related work as required.

3. REQUIRED QUALIFICATIONS

- Sound knowledge of the theory and practice of lifesaving, artificial respiration and first aid;
- Working knowledge of teaching methods and group leadership techniques emphasizing instruction in water safety and aquatic skills;
- Demonstrated experience and knowledge of pool chemistry, water filtration, chlorination, heating and related pool equipment and procedures;
- Ability to display sound aquatic skills and to instruct in these skills at standards set by relevant authorities;
- Ability to establish and maintain effective working relationships with officials, employees and patrons in a team oriented environment;
- Ability to prepare and maintain records relating to the work;
- Minimum two years aquatic related experience as a Lifeguard/Instructor in an aquatic pool environment;
- Supervisory experience is an asset.

4. REQUIRED LICENCES AND CERTIFICATES

- National Lifeguard Service Award
- Canadian Red Cross Water Safety Instructor Certificate
- CPR Level (C) Award
- Standard First Aid Certificate or equivalent
- Pool Operator Level I
- Lifesaving Society Instructor Certificate (preferred)
- Additional Certifications: High Five, Food Safe and OFA level 1 (asset)

5. WORKING CONDITIONS

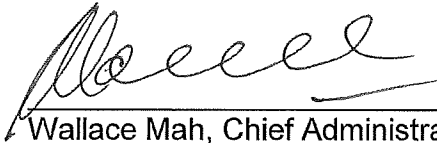
The employee may work up to eight (8) hours in a day and seventy-five (75) hours per pay period, consisting of fourteen (14) days. These hours may vary from day to day.

As per Policies and Procedures and the Collective Agreement of the District of Kent.



Rick Kampen, Unit Chair CUPE 458

Date: March 08 2017



Wallace Mah, Chief Administrative Officer

Date: Mar. 8 / 2017