



## JUNIOR LIFEGUARD

### 1. ORGANIZATIONAL RELATIONSHIPS

- Reports to:** Recreation Programmer with “on deck” leadership from the Lifeguard/Instructor II
- Coordinates:** With Aquatics Team and Community Services Staff
- Department:** Community Services

### 2. KEY RESPONSIBILITIES

Under the supervision of the Recreation Programmer or designate, and with the guidance of the Lifeguard/Instructor IIs, the Junior Lifeguard is responsible for ensuring the safety and enjoyment of all patrons utilizing the Ferny Coombe Pool. Through the policies, procedures and practices set out by the District of Kent, Junior Lifeguards will be tasked with accident prevention, aquatic safety promotion, janitorial duties, customer service, cash handling and assisting Lifeguard I & II's with aquatic programs and special events.

#### **General Duties:**

- Performs lifeguarding duties, ensuring the safety of patrons utilizing the aquatic facility and supervising the use of the swimming and related aquatic areas;
- In accordance to established policies and procedures, reacts and supports Lifeguard/Instructor I & II's in emergency situations, performs first aid as required, and completes incident forms;
- Performs custodial and janitorial duties related to the aquatic facility;
- Performs basic administration tasks and processes, including cash handling and recording daily statistics;
- Provides support to the Lifeguard I and II's for executing daily setup, take down and other preparations as required for aquatic programs and special events;
- Provides a high standard of customer service in a safe and fun aquatic environment;
- Understands and follows safe work procedures in the aquatic facility;
- Performs related work as required.

### **3. REQUIRED QUALIFICATIONS**

- Sound knowledge of the theory and practice of lifesaving, artificial respiration and first aid;
- Ability to establish and maintain effective working relationship with officials, employees and patrons in a team oriented environment;
- Ability to prevent and address infractions of pool rules and regulations with professionalism;
- Ability to prepare and maintain records relating to the work;

### **4. REQUIRED LICENCES AND CERTIFICATES**

- National Lifeguard Service Award (pool option)
- Standard First Aid Certificate or equivalent
- CPR Level (C) Award

### **5. WORKING CONDITIONS**

The employee may work up to eight (8) hours in a day and seventy-five (75) hours per pay period, consisting of fourteen (14) days. These hours may vary from day to day.

As per Policies and Procedures and the Collective Agreement of the District of Kent.