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BUSINESS LICENCE APPLICATION
Gathering for an Event in the Agricultural Land Reserve
(Mandatory Information)

Application Date: _____ Proposed Event Date: _____

Name of Applicant: _____

Mailing Address: _____

Event
Street Address: _____

Business Owner(s): _____

Business Phone: _____ Fax: _____

Cell Phone: _____ E-mail: _____

After Business Hour
Contact - Name: _____ Phone: _____

Event Details

Type of Event: _____

Number of Guests: _____

Structures to be utilized on site:

Permanent structure(s): Yes No

Temporary structure(s): Yes No

Portable bathrooms to be provided: Yes No

Number of bathrooms: _____

Number of parking spaces to be provided: _____

Hours of operation: _____

Required Licencing and/or approvals



BUSINESS LICENCE APPLICATION

Gathering for an event in the ALR (Mandatory Information Continued)

Liquor Licence: Yes No
 Serving-it-right certification Yes No N/A

Fraser Health Approval:
 Water quality and/or capacity: Yes No N/A
 Septic system capacity (if portable bathrooms are not provided): Yes No N/A
 Food preparation facility: Yes No N/A

Site Plan (fully dimensioned)

Site plan to include the follow information:

Parking area including driveway:

Tent location and dimensions:

Area to be utilized for the event including ceremony site, reception area and food service station:

Portable bathroom locations:

Existing buildings and structures:

Location and type of agricultural activities:

Property lines, north arrow and road frontage:

Farm home plate boundary with full dimensions:

Cooking Facilities

Catering: Yes No

Caterer name and business licence number: _____

On site food preparation: Yes No

Food safe certification: Yes No

On site generator provided: Yes No

Additional Permitting Requirements (please indicate if you have)

\$5,000,000 Commercial Liability Insurance Yes No

Insurer: _____

Electrical Permits: Yes No N/A



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Public Notification: Yes
 (provide copies of all notification documents) No

Security/business plan including a method to address the following:

Noise, trespass, litter and nuisance:

Only liquor purchased under the licence is available
 or consumed at the event:

Minors do not buy or consume alcohol:

Over service or service to intoxicated persons:

Disturbances and accidents at the event or
 in the surrounding neighbourhood:

Sale and service of liquor is kept within
 the licence area:

Print Name: _____ Signature: _____

(This Section for Office Use Only)

CUSTOMER #: _____

LICENCE #: _____ ROLL #: _____ ADMIN FEE: _____ RECEIPT #: _____

LICENCE FEE CODE: _____ LICENCE FEE AMOUNT: _____

LICENCE FEE CODE: _____ LICENCE FEE AMOUNT: _____

AUTHORIZED BY: _____ DATE: _____

Director of Development Services

Note: Personal information included on this form is collected solely for the purposes authorized by the Community Charter and is subject to disclosure in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions about this collection, please contact the Director of Corporate Services at (604) 796-2235.



BUSINESS LICENCE APPLICATION
(Internal Checklist)

The following is for Office Use Only

BYLAW ENFORCEMENT Approved Signature: _____ Date: _____

Active File: Yes: No:

Concerns: _____

BUILDING DEPARTMENT Approved Signature: _____ Date: _____

Permit No.: _____

Existing Building: _____ New Building: _____

Concerns: _____

FIRE DEPARTMENT Approved Signature: _____ Date: _____

Fire Inspection Required: Yes: No:

Concerns: _____

PLANNING DEPARTMENT Approved Signature: _____ Date: _____

Zoning: _____ Parking: _____

Permitted Use: _____ Customer Type: _____

Concerns: _____

APPROVALS REQUIRED BY OTHER AGENCIES

Ministry of Health: Yes: No: Approved _____ Date: _____

Liquor Control and Licensing Board: Yes: No: Approved _____ Date: _____

RCMP: Yes: No: Approved _____ Date: _____

Other: _____ Yes: No: Approved _____ Date: _____

COPY OF APPLICATION TO UTILITIES DEPARTMENT? (Tick Box When Done) or N/A

Rate Codes	
050	Gathering for an Event