

## DISTRICT OF KENT - 2019 BUSINESS LICENCE RENEWALS



Business Owners are reminded that a business licence is required to operate in the District of Kent. Renewal Notices for licence fees for 2019 will be mailed out to registered business operations in early November.

The District of Kent's Business Licence Bylaw No. 1485 offers a **10% early payment discounted fee** if your 2019 licence renewal is paid no later than December 14, 2018. Inter-Municipal Business Licence renewals do not qualify for the discount.

2019 Business Licences and Inter-Municipal Business Licences can be renewed:

**In person** - attend the District of Kent Municipal Hall, located at 7170 Cheam Avenue, Agassiz, which is open on weekdays (except statutory holidays) from 8:30 am to 4:30 pm.

**By telephone** - call the Municipal Hall at 604-796-2235 to make a payment by credit card over the phone.

**By mail** - send a cheque with your renewal notice to "The District of Kent, 7170 Cheam Avenue, PO Box 70, Agassiz, BC, V0M 1A0" and we will mail your new business licence to you.

Additionally, Business Owners are encouraged to contact the Development Services Department prior to expanding or changing their current business, so we may work with you to ensure compliance with District bylaws and regulations. If changes have already occurred to your business, please provide current information to the District so we may update our records accordingly, confirm that your business is in compliance and to help insulate you for any future insurance claims you may have with respect to Fire and Building Code regulations.

Furthermore, we would like to also extend a reminder that all business signs including portable and sandwich board signs require permit approval and are required to comply with the regulations of the District of Kent Sign Bylaw No. 1397, 2008.

If you have any questions, please contact the Bylaw Officer/Business Licence Inspector at 604-796-2235. Thank you for your cooperation and we wish you a successful 2019.